

**OFFICE OF THE DISTRICT MAGISTRATE, KANGRA AT  
DHARAMSHALA**

No: 256 /DM-Tender

Dated: 09/04/2026

To

1. HPTDC at Dharamshala
2. The Manager of Hotel Centre Point, at Dharamshala
3. The Manager of Hotel Conifer, at Dharamshala
4. The Manager of Hotel D-Polo at Dharamshala
5. The Manager of Hotel Infinity, at Dharamshala
6. The Manager of Hotel Abode, at Dharamshala
7. The Manager of Hotel Chandini, at Dharamshala
8. The Manager of Hotel Solitude, at Dharamshala.

**Subject: Short Notice Limited tender for arrangement of boarding lodging for the training program.**

Sir,

I am directed to refer to the subject cited above and to say that the District Disaster Management Authority, Kangra wants to empanelled for one year. In this regard this office invites quotations for the following:

1. Arrangement of boarding lodging for 50 participants.
2. Arrangement of lunch tea and snacks for 60 participants during training program.
3. Training Hall for 60 participants
4. Tender cost Rs. 200/-

In view of the above you are requested to share the requisite quotations before 11 AM dated 20<sup>th</sup> April 2026. The quotations will be opened in the chamber of the undersigned at 3:00 PM on dated 20th April 2026.

Yours faithfully,



Shilpi Beakta, HAS  
Additional District Magistrate  
District Kangra at Dharmshala

**Terms and Conditions: -**

1. Quoted rates should be inclusive of all taxes.
  2. TDS applicable for the said items shall be deducted at source.
  3. Attach the below mention documents with the filled tender:
    - a) Hotel Registration.
    - b) GST, PAN, FSSI Certificate
    - c) Experience, if any
    - d) EMD of Rs 10,000/- in shape of DD/FDR duly pledged in favour of DDMA Kangra, payable at Dharamshala.
    - e) Proof of tender cost in Government DDMA account no. 10520100007318, IFSC: BARBODHAKAN, Bank of Baroda, Dharamshala be attached.
  4. A pre inspection of those Hotels shall be done by the committee in order to access the suitability for trainings, which will be declared technically qualified.
  5. The tender shall be opened in the presence of Purchase Committee and the representative of firms who wish to appear on schedule date.
  6. The tenders who do not fulfil the mentioned conditions, their tender will be straight way rejected.
  7. For any query regarding tenders, contact District Disaster Management Authority, Kangra at Dharamshala (HP) personally or on telephone No. 01892- 229050.
  8. Payment will be released after completion of the Training Program. TDS shall be deducted as per applicable rates.
  9. Late tenders i.e. tenders received beyond the expiry of stipulated date & time/posted either on or after the prescribed stipulated date & time, shall not be accepted and consequently be returned back in sealed & unopened condition to the concerned.
  10. EMD of the unsuccessful tender shall be refunded and the successful tender shall deposit an amount of ₹. 20,000/- in shape DD/FDR pledged in favor of DDMA Kangra at Dharamshala as performance Security. The amount of EMD may be adjusted against the Performance security. Successful Tenderer may deposit the remaining amount in shape DD/FDR duly pledge in favor of DDMA Kangra at Dharamshala as Performance Security which shall be retained by this office till the validity of rate contract with the firms. In case of breach of contract/unsatisfactory performance by firm, undersigned reserves the right to blacklist the firm for future and Performance Security shall be for fitted in such cases.
  11. Any dispute emerging shall be subject to the jurisdiction of Dharamshala court.
  12. The rates should be valid up to 31.03.2027 at the terms and conditions given above have been read over and shall be binding upon me/us in the event of acceptance of my/our tender.
- The terms and conditions given above have been read over and shall be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tendered

Name .....

Dated

Name of firm/ agency

**PRICE BID**

Sr. No.	Requirement of Services	Cost (Per Person per day Incl. of GST)
<u>1</u>	<b>Boarding lodging including training hall, sound system, Breakfast, Lunch, Dinner 03 times Tea with Snacks</b>	
<u>2</u>	<b>Lunch, Tea snacks two time for non-residential participants including hall and training facilities.</b>	

**Note: -**

- L-1 shall be selected as per the lowest rate of above three (in total).
- All rates are inclusive of GST.

**Declaration by the Tenderer: -**

This is to certify that I/We have read and fully understood all the terms and conditions mentioned in the tender form and undertake myself/ourselves to abide by them and the information provided in this reference is true. If at any stage, any information given by me is proved to be false, the Additional District Magistrate, Kangra has the right to forfeit the EMD deposited in this record.

Date:

(Signature of the Tenderer)

Place:

**Name**.....

**Name of Firm**.....

**Seal of the Firm/Agency**

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